

**CTPA Board Meeting
Friday, October 20, 2017
Durham Technical Community College**

In attendance:

Betty Hatcher, Craven CC, President

Pat Jackson, Pitt CC, Treasurer and President Elect

Heather Woodson, Gaston College, Past President

Lea Bingham, Durham Tech, Secretary

Tonia Broome, Gaston College, Publicity Chair

Christine Ziemba-Tolbert, Gaston College, Western CC Representative

Orangel Daniels, Cape Fear CC, Eastern CC Representative

Brian Woodard, UNC Chapel Hill, Central Region Four-Year Representative

Taylor Holland, UNC Chapel Hill, Central Region Four-Year Representative

Beth Watts, Appalachian State University, Western Region Four-Year Representative

Angela Fowler, NC Wesleyan, Independent College Four-Year Representative

Betty Hatcher called the meeting to order at 10:00 am.

The group reviewed surveys and attendance data from the Spring 2017 meeting at Pitt Community College. Attendees' feedback was overwhelmingly positive. 115 people attended, 31% were CC staff members or instructional administrators, 26% were CC faculty, 24% were CC staff-student services, 10% were CC employees, and 9% were four-year college or university employees. For more survey data, see the website link posted with the minutes.

Based on feedback from attendees, the committee decided that we need to provide a little more time for a break, and we will try to have a morning plenary session and after-lunch break-out sessions.

Roxanne Newton, Director of the NC Success Center, has proposed holding the spring ACA meeting and CTPA back to back. Board members agreed to this plan if we can find a suitable date and location that works for both parties.

Pat Jackson presented the treasurer's report. The current balance is \$3404. The group voted to raise the conference fee to \$30 for early registrants and \$35 for late/same-day registration. In addition to paying for lunch and incidentals for the Spring Meeting, registration proceeds will also cover the cost of the breakfast meeting at the NC Community College System Conference. This additional funding will also allow the organization the flexibility to have a booth at the NC Community College System Office Conference and to have funds to pay for a meeting space if that becomes a necessity in the future.

Lea Bingham reported that the CTPA website has exceeded the amount of storage space available with a free Webs site. The board agreed that we would keep documents from the

past three years on the website. The remaining documents will be moved to a shared and publicly accessible shared folder in Google Drive.

The board chose the following topics for the Spring Conference:

Morning Session: TAC Update, System Office Update, Developmental Education 2.0, Career and College Readiness Graduates

Breakout Sessions: CCP/AP/CLEP, AGE in Nursing, Military Credit for Prior Learning, AFA in Music, TAC Questions

Other topics considered: Associate of Engineering student registering also as Associate of Science, MAT 143, CAA credits earned outside of North Carolina, placing a maximum on AP/IB credit that would be covered under the CAA, the impact of high school GPA calculation changes from the Department of Public Instruction, how to develop institutional effectiveness goals.

Officer elections will be held in Spring 2018, with new officers taking office August 1, 2018. Heather Woodson, as past president, will lead this process. Western CC Regional Representative Kristi Short has resigned her position on the board. The Board voted not to replace her at this time, but rather to wait for elections in the spring to fill that vacancy.

The meeting adjourned at 1:15 pm.

Submitted by Lea Bingham, CTPA Secretary, October 27, 2017

